

Last name	First	MI	Date of application
Street address			Job applying for
City	State	ZIP	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary/Summer <input type="checkbox"/> Minimum Hrs. /wk
Social Security #	Hm Phone #	Other Phone #	Yes / No Are you eligible to work in the US? Yes / No Have you ever been convicted of a Felony? Conviction of a crime is not an automatic bar to employment.

An Equal Opportunity Employer We are an equal opportunity employer, and we do not and will not discriminate on the basis of race, color, creed, religion, national origin, membership on a local human rights commission, sex, disability, age, marital status, sexual orientation, or status with regard to public assistance. Your application will be maintained for up to 12 months.

Reasonable Accommodation Requests Please inform the person at the front desk of your need for a reasonable accommodation. The interviewing supervisor will be notified so that your request receives attention and response.

Employment Record Starting with present or most recent, list all previous employment within the last 5 years or any position pertinent to the position for which you are applying for. If more space is required, please continue on a separate sheet. You may attach a resume, please complete this application as well.

Company Name			Job Title
Street address		Phone Number	
City	State	Zip Code	Base wage / salary
Supervisor's name		Phone Number	
		Dates worked: From	To
Duties			Reason for leaving

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		Dates worked: From	To
Duties			Reason for Leaving

Educational Data

	School Name
High School	Diploma? Yes No
Technical/Trade	Degree & Field of Study:
College	Degree & Field of Study:

If you have had no previous employment or are presently in school, please list instructor and/or personal references which we may contact. (Do not list relatives)

Name	Title	Phone Number
#1		
#2		
#3		

Professional/Work References

Name	Title	Phone Number
#1		
#2		

Have you ever worked for Mann Lake Ltd?	Yes / No	If so, when?
Give names of any relatives employed by Mann Lake Ltd:		

Important – Read Before Signing

I certify to the best of my knowledge, that the information submitted is complete and correct. I understand that if employed, Mann Lake Ltd. may terminate my employment if I have made any false statements or misrepresentations on this application or during the interview process.

I understand that this application is not an offer of employment. I further understand that employment with Mann Lake Ltd. is contingent upon investigation of my previous employment record and references without any further notification to me. I authorize such an investigation and release my current and prior employers, references, and Mann Lake Ltd. from all liability in connection with such an investigation. I understand and agree that if, in the opinion of Mann Lake Ltd., the results of the investigation are unsatisfactory, that an offer of employment that has been made may be withdrawn or my employment with Mann Lake Ltd. may be terminated. I also understand that if I receive an offer of employment, the offer may be contingent upon the successful completion of a physical examination by a physician of Mann Lake Ltd. choice and/or satisfactory reference and past employment record evaluation.

If employed, I agree to observe Mann Lake Ltd.'s policies and procedures. I understand that these policies and procedures may be changed at any time at Mann Lake Ltd's sole option.

If employed, I understand that my employment is at will. I understand that my employment and compensation can be terminated, with or without notice, and with or without cause at any time at the options of either Mann Lake Ltd. or myself. I understand that my compensation and benefits are subject to change at any time, with or without notice to me. I understand that only the President and Vice-President of Mann Lake Ltd. has any authority to enter into any employment agreement, oral or written, or to make any agreement contrary to what has been specified here. Such an agreement must be in writing and signed by the President/Vice President and me.

I have read, understand, and agree to the above statements.

Applicant Signature

Date

R9/99